



Students' Counselling & Placement Cell

POLYTECHNIC IN ANIMAL HUSBANDRY
COLLEGE OF VETERINARY SCIENCE & A.H.
JAU, JUNAGADH 362 001

A Brief Report of Online Guest Lecture On *“Interview Techniques and Resume Writing”*

-:Lecture Summary:-

Under prevailing horrible situation of pandemic COVID19, Student Counselling and Placement cell, Polytechnic in Animal Husbandry, College of Veterinary Science and A.H. has arranged **an online interactive guest lecture** on the topic “**Interview Techniques and Resume Writing**” for 3rd year students (6th sem.) on 4th July, 2020. The lecture was **delivered by Dr. C. D. Lakhani**, Convener, Students' Counselling & Placement Cell, JAU, Junagadh. In said lecture, a total of 23 students were remained present.

Main objective of lecture is to inculcate necessary skills on how to face job interview, how to improve their interview skills and how to present their self in terms of resume.

-::Lecture Content::-

The lecture began with a brief introduction of speaker **Dr. C. D. Lakhani, Professor, P.G. Institute of A.B.M., JAU, Junagadh** by **Dr. D. N. Borakhatariya, Secretary, SCPC, Poly. A.H.** Initially, speaker discussed need for a properly drafted resume, resume writing and overview of the importance of interview skills. Speaker added that student should write only true facts in the resume and should not make any false statements. Speaker stressed on the need to understand and learn the art of writing resume, how to present oneself during the interview sessions and also provided a detailed insight into resume writing techniques. He has also explained difference between resume and CV. Moreover, under present situation of pandemic COVID19, some organization/institutes may conduct interviews via online platform. Under such circumstances, speaker has advised the students regarding preparation of online interviews. Furthermore, he also emphasized the significance of personal grooming, body language and postures, etiquettes and mannerism to be adopted before appearing for an online interview. Speaker also spoke about certain commonly asked questions in an interview. He responded to the questions raised by students. Session was very interactive and also enlightened students on how to make resume impressive.

-::Photo Gallery::-


